

SELF AUDIT FORM

1. COMPANY INFORMATION		
Name of parent company GA Telesis		
Company official name GA Telesis Engine Services	VAT-number FI25248635	Cage code A732G
Managing Director Jukka Laurila	Web-site address www.gatelesis.com	
ADDRESS		
Street address Turbiinikuja 6		
City Vantaa	State Uusimaa	
Country Finland	Zip code 01530	
Quality Contact name Ville Salonen	Telephone +358503926123	
Mobile +358503926123	E-mail vsalonen@gatelesis.com	
SHIP TO		
Street address Turbiinikuja 6		
City Vantaa	State Uusimaa	
Country Finland	Zip code 01530	
Shipping Contact name Marko Liljamo	Telephone +358503932144	
Mobile +358503932144	E-mail mliljamo@gatelesis.com	

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2. AUTHORITY APPROVALS	
EASA REPAIR STATION CERTIFICATE	
Number FI.145.0001	Valid until Indefinite
FAA REPAIR STATION CERTIFICATE	
Number FIOY903D	Valid until 31.7.2021
GACA REPAIR STATION CERTIFICATE	
Number AMO386F	Valid until 23.11.2020
TCCA REPAIR STATION CERTIFICATE	
Number 815-11	Valid until 17.7.2021
CAAC REPAIR STATION CERTIFICATE	
Number F35800734	Valid until 31.12.2020
DGAC MEXICO REPAIR STATION CERTIFICATE	
Number CO-186/18	Valid until 15.2.2021
ANAC REPAIR STATION CERTIFICATE	
Number 1B-645	Valid until 31.10.2020
ECAA REPAIR STATION CERTIFICATE	
Number ECAA_AW_AE_K0059_R0	Valid until 9.3.2021
Copies of the valid certificates will follow the Self Audit Form.	

3. QUALITY AND SELF-AUDIT QUESTIONNAIRE					
ANTI-DRUG AND ALCOHOL MISUSE PROGRAM			Yes	No	N/A
1. If located in U.S., do you have a valid FAA approved active anti-drug and alcohol misuse prevention program?			<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Do you have system in place to ensure that all your subcontractors located in the U.S. at all tiers, have an FAA approved and active anti-drug and alcohol misuse prevention program?			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
QUALITY PROGRAM			Yes	No	N/A
3. Does the Quality Manual (or equivalent) contain procedures for receiving inspection of aircraft parts and materials?			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Does the Quality Manual (or equivalent) describe a method for approving and overseeing sub-contractors and parts distributors?			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
REQUIREMENTS			Yes	No	N/A
5. Does the quality Manual (or equivalent) contain requirements for calibrating tools and test equipment?			<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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6. Does the Quality Manual (or equivalent) contain policies and procedures for internal quality audits, including issuance and follow-up audit findings?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are quality findings and corrective action requests issued on internal or external audits retained for at least three years?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is there a method for ensuring sub-contractors follow customer's detailed work instructions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Is there documented and effective training program that complies with applicable civil aviation requirements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is return to service personnel properly trained, certified and authorized for all work performed at the facility?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is there an effective system for ensuring that only authorized personnel signs off an authorized release certificate (e.g. stamps control, roster)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TECHNICAL DATA	Yes	No	N/A
12. Is all necessary technical data (CMM, EM, drawings) available to perform work on all items on the capability list?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is work performed only based on approved technical data acceptable to the customer or as specified in the Repair Order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are there procedures for ensuring that technical data used to perform the work is current and available to mechanics, supervisors and inspectors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are there procedures for ensuring that all technical data is current as required by customer's specifications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
PARTS HANDLING	Yes	No	N/A
16. Is there a documented and effective shelf-life program that applies to all parts subject to time control limitation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is there a documented and effective system for ensuring all parts are properly identified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are there effective policies for ensuring the traceability of parts and materials to an approved source?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is there a documented and effective parts segregation program that ensures that non-aircraft and non-serviceable parts are not inter-mixed with serviceable parts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are parts adequately protected from the environment, dust, contaminants and metal to metal contact through the repair process?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is there a documented and effective program to ensure that parts subject to Electrostatic Discharge protection are properly handled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is there an adequate Scrapped parts program in place in order to ensure that rejected parts do not returned to aircraft market?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FACILITIES, EQUIPMENT AND TOOLS	Yes	No	N/A
23. Is there a documented and effective program for ensuring that all tools subject to periodic calibration are adequately monitored, identified and re-calibrated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Is there a system to ensure that required tooling and test equipment is available to perform work required by applicable technical data?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is there a system to ensure that tools are calibrated using standards traceable to an approved standards organization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Do the facilities provide adequate housing, protection (e.g. clean rooms, environmentally secured rooms) and working space as required by applicable standards and specs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMPANY GENERAL INFORMATION

Ownership 100 % GA Telesys	Facility 14 000 m2
Capability CF6-80, CFM56, Components, NDT	Number of employees 170

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Name Ville Salonen	Title Quality Manager
Date (dd-mm-yyyy) 1.9.2020	Signature 